Move In Schedule

The following table provides key dates and times as we enter into the show weekend, starting with the Thursday before show's Friday evening opening.

Thursday		
Noon - 9 pm	Booth Set up	Check in at the Info Table then begin booth set up.
3 - 6 pm	Deliver Gallery Pieces	

Friday		
8 am - 2 pm	Booth Set up continues	Check in at the Info Table if you have not already
9 am - 4 pm	Deliver Boxes	Deliver 20 flattened boxes to the sales area for sold pieces.
9 am - 11 am	Deliver Gallery Pieces	Extra large pieces must be delivered between 10 - 11 AM.
Noonish	Pot Luck Lunch Break	Bring something to share, if you want.
1 pm	Sales, Cash and Credit/Debit and wrapping training	**Mandatory!** Meet in the sales area.
1 - 4 pm	Gallery Awards Voting	Award is announced at 7 pm
2 pm	FIRE MARSHALL INSPECTION	Your booth electrical and display furniture must be set up for inspection by this time.
2 - 5 pm	Booth Stocking	Load in work for sale
5 - 8 pm	Clay Fest Open	Buyers flood in!

Saturday		
9 - 10 am	Building opens for restocking	
Noon	People's Choice Awards Announced	
10 am - 6 pm	Clay Fest Open	

Sunday		
9 - 11 am	Building opens for restocking	
11 am - 5 pm	Clay Fest Open	
5 - 9 pm	Breakdown and load out	Turn in your name tag, etc. at the Information Table.